# Selection of new suppliers Self certification



#### Address

Company name	
Street / P.O. Box	
Postal code	
Place	
Country	
Phone	
Fax	
E-Mail	
Website	

# **General company information**

Type of company	
Group affiliation	
Shareholdings	
Head office	
Branches	
Production facilities	
Company established since	
Industry sector	
Supplier to	
Significant competitors	
References	
Negotiating	
Bank details	
Property	Rented
	Owned

## Comments



# **Contact persons**

Management board		
Title		
First name		
Last name		
Email		
Phone		

# **Technical Management**

Title	
Fist name	
Last name	
Email	
Phone	

# Sales Manager

Title	
First name	
Last name	
Email	
Phone	

# Materials / Logistics Management

Title	
First name	
Last name	
Email	
Phone	

# **QM Manager**

Title	
First name	
Last name	
Email	
Phone	

# **Disposal Management**

Title	
Fist name	
Last name	
Email	
Phone	



## Key company data

Development of sales in EUR last 3	years total
Year	
Sales	
Number of employees	
Admin	QM
Development	Production (management/scheduling)
Design	Production (personnel)
Process engineering	Regulatory affairs
Current capacity utilization	
High	
Medium	
Low	
Your position in global market conte	ext?
Which are your most important raw	materials and who are your most important
sub-suppliers?	materials and who are your most important
Shift-work	

Yes	

No

Does your company have experience in using extended work benches? (e.g. increasing capacity)

Yes

No

## Does your company have experience in the medical/pharmaceutical fields?

Yes	Which customers/suppliers
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Shift

No



#### Technology

**Production range/Sales range** 

**Production processes** 

Machinery (where applicable state sizes, dimensions, closing pressures, dosage weight etc.)

#### Materials/Workstuff processed

Infrastructure/Working environment

### **Quality management**

#### Does your company have an established quality management?

Yes	according norm	
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No

#### Verification of quality management systems

QM system to	Certified by*	Date	Valid until
Auditing by customer	Result	Date	

\*Please submit a copy of the above mentioned certificates



#### **Development**

Which equipment is available?						
Development (prote	otyping, experimental)					
Design						
CAD-systems	Number of CAD-workstations					
Cleanroom	ISO class					

#### Which laboratory and test equipment is available?

Is there a technical institution or equipment and process developer at the location?

#### Are material/workstuff development facilities available?

#### Logistics / order processing

#### Collection by customer is

possible

not possible

### Maximum delivery time

days

days on average

#### Processed by

Name	Position	Date

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